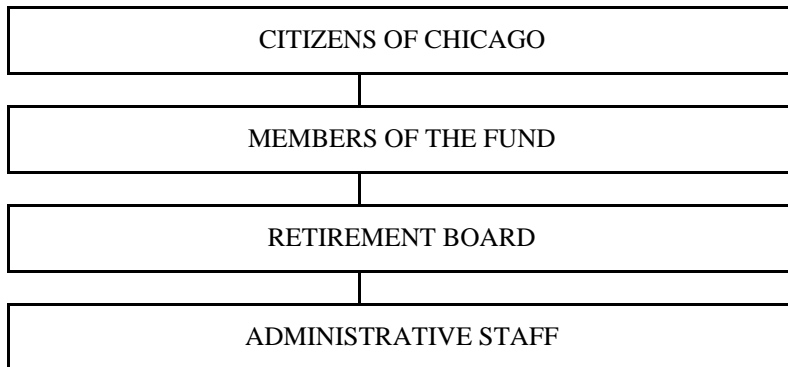


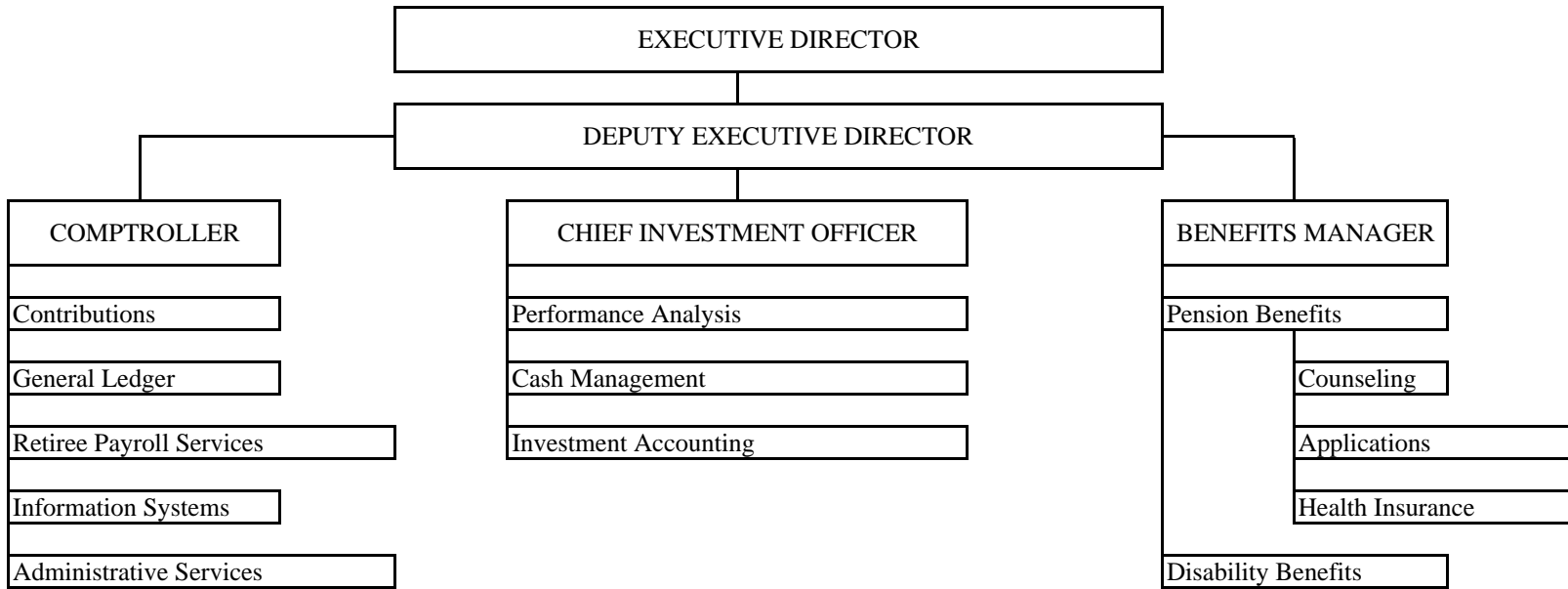
The Illinois Freedom of Information Act
Municipal Employees' Annuity and Benefit Fund of Chicago

The Municipal Employees' Annuity and Benefit Fund (MEABF) is a defined benefit, single employer benefit plan that was established in 1921 by an act of the Illinois General Assembly to provide disability and retirement benefits to qualified employees of the City of Chicago and the Chicago Board of Education. Our sole purpose is to pay earned benefits to our members, which is funded by a combination of member contributions, taxes levied by the City of Chicago, and investment earnings from Plan reserves. MEABF is a component unit of the City of Chicago, and as such, is included in the City of Chicago's financial statements as a pension trust fund.

The following is the organization chart of the Fund. Included are the divisions provide services to the active and retired Membership of the Fund:



ADMINISTRATIVE STAFF



Illinois Freedom of Information Act

**How to File a Freedom of Information Act Request with the
Municipal Employees Annuity and Benefit Fund of Chicago**

The following are instructions on how to file a Freedom of Information Act (FOIA) request with the Municipal Employees' Annuity and Benefit Fund of Chicago (MEABF):

Please make your request for records in writing. The MEABF does not require the completion of a standard form for this purpose. You may submit your written request by mail, fax or e-mail. Please direct your request to:

FOIA Officer – Terrance R. Stefanski, Executive Director
MEABF of Chicago
321 North Clark Street, 700
Chicago, IL 60654
Fax: (312) 527-3168
[E-mail: foia@meabf.org](mailto:foia@meabf.org)

Please be **as specific as possible** when describing the records you are seeking. Remember, the Freedom of Information Act is designed to allow you to inspect or receive copies of records. It is not designed to require a public body to answer questions. To the extent that you wish to ask questions of a representative of the MEABF, you may call our Executive Director, Terrance R. Stefanski at (312) 379-2155.

Please tell us whether you would like copies of the requested records, or whether you wish to examine the records in person. You have the right to either option. There is no fee for up to 50 pages of standard paper copies. For pages beyond 50, there is a 15-cent-per-page charge. MEABF reserves the right to charge fees to reimburse its actual cost for reproducing public records exceeding 50 pages, as allowed by the Act. MEABF also reserves the right to seek reimbursement of extraordinary shipping expenses incurred in sending copies of public records to the requestor.

You are permitted to ask for a waiver of copying fees. To do so, please include the following statement (or a similar statement) in your written FOIA request: “I request a waiver of all fees associated with this request.” In addition, you must include a specific explanation as to why your request for information is in the public interest—not simply your personal interest—and merits a fee waiver.

Please include your name, preferred telephone number(s), mailing address, and, if you wish, your electronic mail.

If personal inspection of public records rather than copies is desired, the requestor may make prior arrangements through the MEABF FOIA Officer to inspect the records at the MEABF offices in Chicago, Illinois during normal business hours.