

Job Advertisement Posting

Executive Director

Municipal Employees' Annuity & Benefit Fund of Chicago

The Municipal Employees' Annuity and Benefit Fund of Chicago (the "Fund") is a statutory pension fund, served by a single board of trustees, in Chicago, Illinois and administered pursuant to the Illinois Pension Code. The Fund's assets are approximately \$3.9 billion as of December 31, 2018 and the Fund serves approximately 31,000 active and 25,000 retired members. The Fund is seeking an Executive Director with a unique blend of strategic leadership skills, financial expertise, and administrative acumen to lead the Fund.

This position reports to the Retirement Board of Trustees and has general oversight of approximately 50 employees in Chicago, Cook County, Illinois. Information on the Fund can be obtained at www.meabf.org.

The ideal Executive Director candidate will have:

- Bachelor's degree from an accredited college or university with a degree in business administration, public administration, accounting, political science, law, or related fields.
- Knowledge of and experience with pension fund investment structures.
- Experience at the executive level in pension fund administration and fiduciary obligations, including asset management, benefit administration, and the statutory and regulatory aspects of such management and administration.
- Executive management experience in supervising, managing, developing and motivating staff.
- Knowledge of benefit design, actuarial valuations, actuarial funding methods, alternative methods of investment management, financial reporting, accounting, and automated systems.
- Experience working with state legislatures and other public bodies on regulatory issues.
- Experience working with a board of trustees.
- Strong written and oral communication skills.

The position offers a competitive salary commensurate with experience and also includes an excellent benefits package.

Qualified candidates should submit resume and letter of interest up to and including 5:00 p.m. Central Standard Time, Friday, June 28, 2019, to:

Burke Burns & Pinelli, Ltd.

rsalgado@bbp-chicago.com

Fax: (312) 541-8603

The Fund is an equal opportunity employer and is committed to increasing the racial, ethnic and gender diversity of its senior staff in accordance with the requirements of the Illinois Pension Code.